

How solid is your leadership? Are you a good candidate for your leadership team?

General Characteristics of Leaders (Review the following list of leadership characteristics and select the rating box that describes how often you practice the following leadership characteristics.)	Almost Never	Sometimes	Regularly	Almost Always
QUIET CONFIDENCE				
I am confident in myself while remaining open and willing to listen to others.				
I believe I possess the capability for extraordinary leadership.				
I am knowledgeable in my field without forcing it down others' throats.				
I believe in sharing the victory and promoting those under me who show talent and promise.				
OPEN-MINDED				
I seek input from all interested parties before making a decision or jumping to a solution.				
I am willing to support the company's vision for the betterment of all, rather than for the few.				
RESOURCEFUL				
If I don't know the answer to something, I ask questions respectfully.				
I think creatively to optimize resources and achieve the best outcomes.				
I know who to contact to get things done.				
COURAGEOUS				
When describing a problem, I also offer possible solutions.				
I seek opportunities to learn and grow beyond what is comfortable.				
I'm not afraid of conflict. When I see something that could negatively impact the company, I bring it to their attention.				

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I facilitate the hard conversations with compassion.				
BIG PICTURE PERSPECTIVE				
I contribute to the company vision wherever possible.				
I aim to align with other leaders to support the company's vision and mission.				
I am supportive of my company's mission and vision.				
I am knowledgeable about my organization's goals and priorities.				
I have a clear vision and goals for my career.				
PROACTIVE VS REACTIVE APPROACH				
I think and act proactively.				
I am willing to evaluate, and where appropriate, change a policy, program, or cultural tradition that is no longer beneficial to the group as a whole.				
I seek feedback from multiple departments before making a decision that affects the entire company.				
When I sense resistance, I dig deeper to understand and address it.				
INTEGRITY				
I routinely seek and use feedback.				
I consider and accept the consequences before making a decision.				
EFFECTIVE COMMUNICATION				
I take deliberate steps to understand and be understood.				
I listen actively... a lot.				

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I communicate when I realize I cannot keep my word.				
I seek ongoing evaluations of my area of responsibility.				
I believe in and use positive reinforcement wherever I can use it.				
FLEXIBLE				
I am flexible in dealing with change.				
I deliberately manage differences to find mutual benefit.				
ORGANIZED				
I utilize systems to organize my workload.				
I am always seeking more efficient ways to accomplish tasks and work processes.				
EFFECTIVE DELEGATION				
I check the willingness of others before I delegate assignments.				
I find new ways to get the work done by asking my team for their input. I then give credit to the team for their input.				
I provide clear expectations and levels of authority when delegating.				
ACCOUNTABLE				
I hold myself accountable to do what I say I'm going to do.				
I hold myself accountable to do what I'm asked by leadership.				
I admit my mistakes. I admit when I am wrong.				
I take accountability for my team's mistakes.				
I support my team when they get behind on projects.				